

PRESIDENTS' COUNCIL

Minutes

May 21, 2019

MEMBERS PRESENT:

President Tim Cook

Vice President David Plotkin

College Council Representative Sue Goff

CHRO Melissa Richardson

Admin/Confidential President Sunny Olsen

Vice President Alissa Mahar

Classified President James Logan

FTF President Laurette Scott

PTF President Leslie Ormandy

Recorder Denice Bailey

Guests: Jennifer Anderson, Chris Sweet, Max Wedding, Jason Kovac, Bob Cochran, Jaime Clarke, Eric Lewis

REGISTRATION/LATE REGISTRATION

Jennifer Anderson and Chris Sweet presented this ARC.

This ARC policy has gone through entire shared governance process. Presidents' Council previously asked why CCC doesn't have a hard and fast deadline for registration. Jennifer took it back to the ISP committee and inquired with other state colleges.

The response they received from other college registrars is that everyone allows late registration. There are a host of reasons why it happens. If CCC implemented a hard deadline, we would be the only community college in the state to have one. Tim asked if we get FTE for late registrations. Chris was not sure, but it is likely we do not. Sue said late registration might happen more often with short classes.

Jennifer said the policy codifies our current practices. They asked faculty if we should have a hard deadline and they said no. Faculty want to have the right to tell the registrar that the student attended and have the student added to the class. This policy is needed for the Office of Education Partnerships deadline for high school students.

Approved.

SKILLS COMPETITION

Max Wedding and Jaime Clarke reported they have surveyed lots of stakeholders about what we should do with Skills Competition to make it better. This year, we again were worried about inclement weather impacting the event. They also considered scheduling future competitions on Fridays.

After the survey results were examined, there was a high preference to schedule Skills Competition in April instead of February.

The Skills Competition Steering Committee preferred moving to a Friday, but some school districts do not operate on Fridays, so the event will remain on a Thursday.

The survey also included a question about when to cancel classes: all classes before 4:00 or just classes

before 1:00? This was asked last year and the preference seemed to be to only cancel classes before 1:00. That decision was overturned later in the year. So a specific survey was sent to determine what and when to cancel. Max reviewed the results with PC. The event itself has to conclude by 1:00 for students to get back to their high schools for transportation home.

Clare said CCC students work at the competition and the tear-down/clean-up responsibilities may make it difficult to get to class at 1:00. Laurette is concerned that the survey was not open long enough. Max and Jaime said since it needed to go to PC twice, and there are only this and one other meeting left this year, they needed to have the survey data ready for this meeting.

Laurette asked about cancelling the labs. Jaime said there was confusion for CCC students, because classes canceled but labs were not. Eric would like to know what the teachers of those labs think about canceling. Leslie suggested a survey directed just to those faculty. David said some faculty cancel their labs for the Skills Competition and others do not. He doesn't know the numbers. He suggested not resending the survey but asking those instructors about it directly. Or don't cancel the labs and individual instructors can cancel theirs if they choose. We can manage the communication on that.

PC asked Max and Jaime to talk to students about this to get more information on what time to resume classes. They will reopen the survey just for just FTF and PTF, and close the survey on June 1. They will come back to PC on June 4 with the new results.

ADJACENCY UPDATE

Jason Kovac and Bob Cochran reported on the work done on adjacency from fall through spring terms. They talked to a lot of people, conducted a survey on adjacency needs, and then narrowed down the requests. They developed values to use when determining adjacency options.

They are now down to two options. They will start a public comments window later this week via an all-staff email. They shared the options being considered for Clairmont, Pauling, McLoughlin, Streeter, Lewelling, and Barlow Halls, and the Family Resource Center. They reviewed other spaces that have not yet been assigned but are under consideration.

Jason said this will be sent out to all staff for feedback. The moves will start when DeJardin opens for faculty to move in. It will likely take a year to get all of the moves accomplished.

Alissa said we need to have a communication plan well in advance of when the moves are happening. Laurette said website updates are needed as well.

Bob said most moves will not require remodeling funds. Pauling may need some and the inici group will help us estimate costs.

Sunny asked if the moves will be done before installing the new campus signage. Bob replied the moves may not all be done, but signage will be correct for the final locations.

ACTIVATING/DEACTIVATING STUDENT ACCOUNTS

Jennifer Anderson and Chris Sweet presented this ARC. This represents a change in our current practice which does not deactivate students. There are more than .5M records in our files, which presents several

problems and means higher costs for software licenses.

The recommendation is to deactivate student accounts after 8 terms of inactivity. The record remains, but is inactive and can be activated if students returns. This is a basic integrity issue with our vendors and for our internal data. This has gone through ARC, CC two times. Would like PC to approve and move this forward for implementation. This is a high priority for IT as well.

Approved. It will likely roll out over the next year.

ASSOCIATION REPORTS

ASG – Clare reported:

- May is national Ride your Bike to work month.
- May is also Asian heritage month and ASG will be showing films in the Community Center.
- Everyone is invited to the distracted driving and alcohol awareness activities on Wednesday in the quad.
- Free food market continues to be held every Thursday.
- She appreciates everyone who participated in April's sexual assault awareness month.
- Field day is June 6.

FTF – Laurette reported:

- Bargaining is ongoing.
- They had a great turnout for lunch with Tim, and a second one is scheduled on June 12.
- Senate elections are done. Jay Leuck is President-elect. Dustin Bates will be President for 2019/20.
- She heard the electronic access presentation at the VP meeting and asked if it will be presented anywhere else. Tim will check and let her know. David said he and the deans talked about building hours and access and will communicate out the plan on those two issues.

PTF – Leslie reported:

- Bargaining is ongoing.
- Elections are going on and she is looking for a VP candidate.
- She participated in social media lobby day and said it was fun.
- She is working on a dues reassessment for PTF for the state.

Classified – James reported:

- He was in Salem last week testifying about PERS changes.
- Also last week, he participated in the social media lobby day. Enrique Ferrara handed out 50 red t-shirts. James thanked all the association presidents for working with him this year.

Admin/Confidential - Sunny reported:

- The final meeting for Admin/Confidential is Thursday at Jimmy O's.
- Admin/Confidential employees are participating in the graduation ceremonies.
- She is supporting and educating her successor, Matt Goff, who will take over in the fall.

College Council – Sue reported the last College Council meeting was on May 17 and included:

- An update on the college DEI work.
- A presentation on wayfinding concepts for the Oregon City campus.
- A presentation on the adjacency work done so far.

- A second read on an ARC policy regarding de-activating student accounts.
- A first ready on a financial aid disbursement ARC policy.
- A first read on an ISP.
- A presentation from the Data Integrity Group on data warehouse.
- A committee report from the Mission Fulfillment Committee.

The last College Council meeting is June 7.

Tim mentioned he met with the DEI consultants. They have mostly completed their data gathering/visioning work and are putting together themes. This will likely be distributed in the fall, so not to miss folks leaving for summer.

He is expecting the legislature to vote on the budget next week and has heard that it may be good news. Lori was on the OCCA legislative call, which was reporting that base funding is looking better, but CTE funding is less certain. Clare offered to set up a table to gather student support at ASG's distracted driving event.

Adjourned at 4:43 pm